Job Description	
Job Title	Recovery Coach
Job Holder	Vacancy
Location	Skegness and surrounding areas
Hours	37 hours per week (including Thursday till 7pm)

Double Impact Services	
Double Impact Mission	**INSPIRING CHANGE AND POSITIVE CHOICE** Double Impact is a registered charity and not for profit organisation, established in 1998. **Double Impact Mission** is to provide a quality service that promotes recovery and community integration for people who have experienced problematic drug and alcohol use. We achieve this by providing opportunities for connection with like-minded people, personal development, empowering choices, education and training, pathways into work experience and employment. By placing our service users' needs at the heart of our ethos and their own treatment experience, we provide a uniquely holistic, flexible service. We believe that with the right support everybody can recover and that in recovery anything is possible. **To find out more about our work please visit: www.doubleimpact.org.uk**
Lincolnshire Recovery Partnership	The Lincolnshire Recovery Partnership comprises of Double Impact, Turning Point and Framework Housing Association. An innovative 'Recovery First' model underpins everything at Lincolnshire Recovery Partnership, with lived experience recovery fully integrated and visible throughout. Double Impact combine their specialism in lived experience and recovery with Framework Housing Association's expertise supporting service users experiencing severe multiple disadvantage, together with Turning Point's national experience as an outstanding substance use provider. Lincolnshire's residents will benefit from Lincolnshire Recovery Partnership's highly integrated and highly localised approach, supporting with multiple issues across all parts of Lincolnshire, all from within the same partnership. **The Partnership aims to provide:** - Connection, empowerment and Recovery Community - Recovery orientation and facilitation - Connection to Community assets and opportunities - Pathways into training **The Lincolnshire Recovery Partnership learning pathway aims to provide:** - Access to bespoke personal development pathways - Functional skills - Level 1 and 2 progression units - Pathways into volunteering, work experience and employment **Our services are underpinned by the four cornerstones of:** - Peer-led Internal Mutual Aid - Supporting People to Support Others - Service User Involvement - External Mutual Aid

Job Profile	
Purpose of Job	Working under the direction of the Team Leader the post holder will play a pivotal role within our Lincolnshire Service enabling service users to build on their progress with the treatment services and develop their wider recovery capital and move towards a sustained recovery and independence. You will be an integral member of the Lincolnshire team delivering; bespoke recovery planning, assessments, beneficiary supervisions, reviews and personal development planning. You will work in a strengths-based way with a caseload of individuals to provide support and motivation around the aims and objectives set out within their Recovery and Personal Development Plans. The role requires the facilitation/delivery of a range of non-accredited personal development groups (training provided). The post holder will be responsible for the accurate and timely recording and inputting of client data in line with our contractual obligations. Your knowledge of our partner agencies, community organisations and recovery communities will ensure our beneficiaries benefit from the resources and opportunities available to them both locally and on-line. You will be a champion of abstinence-based Recovery and proactive in supporting the growth and profile of Recovery and Recovery Communities in Lincolnshire.

Duties & Key Responsibilities	
Key Responsibilities	• Convey a warm and positive outlook to all our beneficiaries. • Have an ambitious attitude for all our service users and what people can achieve in recovery. • Carry out assessments of service users and facilitate the design of individually tailored recovery plans. • Champion the benefits and possibilities of 'abstinent' based recovery. • Be the recovery coordinator for a caseload of individuals. • Utilising mapping tools such as the 'Recovery Cloud' to enable people to identify their personal and community assets that can support their ongoing progression. • Facilitate a range of recovery themed groups. • Be aware of risk and safeguarding concerns in line with Double Impact's policy and procedures. • To promote service user/student involvement and feedback. • To ensure that all aspects of confidentiality and risk management are adhered to. • To recognise personal and professional boundaries and work within Double Impact's code of conduct

Person Specification		
	Ideally	**Desirable**
Education & Experience	• Relevant experience of working with people in the drugs and alcohol treatment/recovery fields • Level 3 Diploma in Health & Social Care • Excellent IT skills and ideally experience of recording information on data base systems	Experience of group facilitation
Knowledge	• Understanding of drug and alcohol addiction and the Treatment/Recovery thereof. • Knowledge or personal experience of abstinent based recovery models • Understanding the benefits of mutual aid	• Understanding relapse prevention interventions and techniques.
Abilities	▪ See the strengths in other people ▪ Work in a solution focussed way. ▪ Manage time effectively. • Maintain professional boundaries.	• Motivational skills and techniques
Skills	• Manage a caseload and workload effectively and efficiently. • Have a professional, empathetic and non-judgmental attitude towards people	
Attitudes	• Believe that people can change and succeed. ▪ Willing to learn and develop skills ▪ Have a positive disposition and 'can do' mentality • Have a non-judgmental attitude towards others	
Teamwork	▪ Work effectively in a team • To be respectful and considerate to others • To enthusiastically support the team in pursuit of collective goals	
Other	▪ Flexible approach to work and a positive mind set	▪ Full driving license and access to a vehicle

Terms & Conditions of Employment	
Position	Recovery Coach
Location	Skegness and surrounding areas
Hours	37 hours per week. You are entitled to a daily unpaid meal break of 40 minutes. Monday to Friday office hours (till 7pm Thursdays)
Contract Type	Permanent
Salary	£25,878
Pension	Auto-enrolment
Probation Period	6 months (if applicable)
Holiday Entitlement	Holiday entitlement in any holiday year is 27 days per annum. This is in addition to Bank Holidays.
Notice	Following successful completion of the probationary period, staff are required to give one month's notice in writing to terminate their employment with the Company. The post holder is entitled to Statutory Sick Pay in the first 12 months of their contract. During the first month of the probationary period, either the Company or staff member may give one day's notice to terminate their employment. After one month's service and up to satisfactory completion of the probationary period, the Company or staff member may terminate their employment by giving one week's notice.
Conditions	• Two satisfactory professional, written references, one of which must be the last employer • Satisfactory Enhanced DBS Check • Evidence of Right to Work in the UK

Acceptance	
Signature of Post Holder	I have read and accept the duties and responsibilities outlined in this job description. Signature: _____ Print Name: _____ Date: _____