






**Job Description (Part 1)**

Post	
<b>Job Title</b>	Naloxone Peer Connector Lincolnshire Recovery Service / We Are With You
<b>Job Holder</b>	12 months fixed term
<b>Location</b>	<b>Lincoln Base</b> (some travel may be required)
<b>Hours</b>	Full time 37 hours
<b>Reports to</b>	WAWY Community Engagement Coordinator Lincolnshire (Dan Hunt)

Double Impact	
<b>Our Mission</b>	<p><b>INSPIRING CHANGE AND POSITIVE CHOICE</b></p> <p>Double Impact is a registered charity and not for profit organisation, established in 1998.</p> <p><b>Our Mission</b> is to provide a quality service that promotes recovery and community integration for people who have experienced problematic drug and alcohol use. We achieve this by providing opportunities for connection with like-minded people, personal development, empowering choices, education and training, pathways into work experience and employment.</p> <p>By placing our service users' needs at the heart of our ethos and their own treatment experience, we provide a uniquely holistic, flexible service.</p> <p>We believe that with the right support everybody can recover and that in recovery anything is possible.</p>
<b>Double Impact Academy Lincolnshire</b>	<p>The Lincolnshire Recovery Service and Academy aims to establish and promote recovery from drug and alcohol dependence across Lincolnshire. The service connects with service users across Lincolnshire and delivers a range of peer support groups and high quality accredited learning packages that provide pathways and opportunities for individuals to progress through individual Personal Development Plans into learning, volunteering, work readiness and ultimately into employment.</p> <p>The Lincolnshire Recovery Service and Academy work closely with the local treatment provider, We Are With You (WAWY), to ensure that service users are informed of the Academy's activities and have the opportunity to access them.</p> <p>Our service provides:</p> <ul style="list-style-type: none"> <li>- Connection, Involvement and Recovery Community</li> <li>- Peer Support, Training and Education</li> <li>- Internal and Community Connection Opportunities</li> <li>- Pathways into Work Experience and Employment</li> </ul> <p>Which is underpinned by the four cornerstones of:</p> <ul style="list-style-type: none"> <li>- Peer-led Internal Mutual Aid</li> <li>- Supporting People to Support Others</li> <li>- Service User Involvement</li> <li>- External Mutual Aid</li> </ul>

<b>Our Values</b>	 <b>Supportive</b>	<b>Supportive</b> to individuals and their diverse needs and to the wider treatment community;
	 <b>Passionate</b>	<b>Passionate:</b> about everything we do;
	 <b>Inclusive</b>	<b>Inclusive:</b> by involving service users and staff in all aspects of what we deliver and through working in partnership;
	 <b>Responsive</b>	<b>Responsive:</b> to our service users' changing needs, to the communities in which they live and to our staff;
	 <b>Effective</b>	<b>Effective:</b> In realising individuals' goals and achieving our aim.

<b>Job Profile</b>	
<b>Purpose of Job</b>	<p>This is a unique Double Impact / We Are With You (WAWY) partnership post.</p> <p>Based within the WAWY treatment service and in partnership with Double Impact Recovery Service the post will raise the awareness, benefits and take up of Naloxone to the drug using communities of Lincoln.</p> <p>To work alongside the Community Engagement Coordinator to recruit potential service users to become Naloxone 'peer champions' with the view to them being trained, to assist in the roll out of Naloxone take-up in the community.</p> <p>Provide role specific support and mentor supervision to the Naloxone peer champions.</p> <p>To support the Community Engagement Coordinator in raising awareness of the service and in achieving the outcomes for the pilot scheme.</p>
<b>Position in Organisation</b>	<ul style="list-style-type: none"> <li>• Reports to the WAWY Lincolnshire Community Engagement Coordinator</li> <li>• Point of contact for/with service users</li> <li>• Point of contact for/with community resources</li> </ul>
<b>Scope of Job</b>	To be self-motivated, support the development of the roll out, and take up of Naloxone in Lincoln, working alongside WAWY colleagues to identify individuals into joining the scheme.
<b>Qualifications</b>	<p>Ideally, have lived experience of drug or alcohol misuse/dependence and or worked in a supportive role with individuals who are drug dependent.</p> <p>To be in recovery and proactively working a recovery programme.</p>

**Job Description (Part 2)**

<p><b>Key Responsibilities:</b></p>	<p>To build positive relationships with the WAVY staff team in Lincoln.</p> <p>Identify and connect with potential participants (Naloxone peer Champions) through WAVY staff teams, open access and NSE.</p> <p>Assess candidates for suitability for further training with a view to becoming a Naloxone peer champion.</p> <p>Provide support and guidance to all participants considering joining the project.</p> <p>Work with the Community Engagement Coordinator in delivering Naloxone training to participants.</p> <p>Lead the Naloxone peer champions to increase the take up of Naloxone in the community and within services.</p> <p>Provide ongoing support services to participants leaving the project.</p> <p>Record all activities in compliance with organisational requirements. This would include client registration forms, timesheets and any other outcome monitoring required of the Scheme.</p> <p>To make positive connections with individuals in WAVY Treatment and Recovery Services and with the wider recovery community in Lincoln.</p> <p>To establish and maintain standards of conduct and boundaries at all times.</p> <p>To complete all mandatory training requirements.</p> <p><b><u>Participant focus:</u></b></p> <p>To communicate in a motivational, appropriate and sensitive way, taking into account sensory and cultural barriers to communication.</p> <p>To refer clients to other services within the partnership, and other external agencies as appropriate.</p> <p>To connect directly with potential clients through open access and in partnership with WAVY key workers, both planned and unplanned appointments.</p> <p>To undertake and manage own peer mentor, volunteer and participant caseload.</p> <p>To be accountable for own decision and actions in consultation with supervision.</p> <p>To complete clinical administrative tasks and reports relating to the project ensuring all processes, procedures and recording are completed.</p> <p><b><u>Professional:</u></b></p> <p>To participate in the continuous learning, development and appraisal process.</p> <p>To operate within and observe partnership policies and procedures as amended and updated.</p> <p>To make regular use of supervision.</p> <p>To be responsible for working within a level of competence.</p> <p>To undertake internal and external training as appropriate, and as required as part of Continuous Professional Development.</p> <p>To develop and maintain professional working relationships with external agencies.</p>
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	<p><b>Policy and service development:</b></p> <p>To adhere to agreed Health and Safety and Security procedures/policies.</p> <p>To identify and contribute towards any aspects of the peer mentoring service where improvement can be made and to advise service and managers accordingly.</p> <p>To assist with the delivery of peer mentoring training if required.</p>
<p><b>Administration &amp; Systems</b></p>	<p><u>WHEN APPLICABLE</u></p> <ul style="list-style-type: none"> <li>• To ensure the safety of all staff and clients by implementing risk assessment procedures and monitoring the maintenance of health, safety and security procedures in the working environment. (Training provided)</li> <li>• To ensure that Equality of Opportunity policies and anti-discriminatory practice are adhered to, and fully implemented at all times and that all practice positively promotes WAVY / Double Impact's commitment to valuing diversity.</li> <li>• To ensure that all aspects of confidentiality are adhered to.</li> <li>• To work to service targets and performance measurement requirements.</li> <li>• To maintain electronic records to enable reporting of key outcomes and outputs.</li> </ul>

**Job Specification (Part 3)**

Person Specification		
	Essential	Desirable
<b>Education &amp; Experience</b>	<ul style="list-style-type: none"> <li>• Good general level of education including Level 2 Maths and English</li> <li>• Confident of working with people from a range of social, cultural and ethnic backgrounds</li> <li>• Confident of interacting with individuals who may be under the influence of drugs or alcohol</li> <li>• Competent of using IT and online communication channels</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a multi-disciplinary team</li> <li>• Experience and knowledge of Group-work interventions</li> </ul>
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge of the issues, barriers and challenges facing individuals who have substance dependence/misuse issues</li> <li>• Knowledge of recovery and recovery pathways</li> </ul>	
<b>Abilities</b>	<ul style="list-style-type: none"> <li>• Ability to liaise effectively with colleagues and partner organisations</li> <li>• Ability to organise and prioritise own workload</li> <li>• Ability to keep calm under pressure</li> <li>• Ability to work alone effectively</li> <li>• Ability to work within professional boundaries.</li> </ul>	<ul style="list-style-type: none"> <li>• Group work or training facilitation skills</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Ability to motivational others</li> <li>• Good organisational skills</li> <li>• To be able to contribute positively to team meetings</li> </ul>	
<b>Attitudes</b>	<ul style="list-style-type: none"> <li>• To have a 'can do' mentality</li> <li>• To have a non-judgmental attitude towards drug and alcohol users and offenders</li> <li>• To be ambitious for our service users</li> <li>• To have a flexible approach to work</li> </ul>	
<b>Customer Focus</b>	<ul style="list-style-type: none"> <li>• To treat service users with respect and dignity</li> <li>• Remain calm, patient and polite, if receiving feedback</li> </ul>	
<b>Drive</b>	<ul style="list-style-type: none"> <li>• Be self-motivated and have a positive attitude</li> <li>• Demonstrate a passionate commitment to support people who have substance misuse histories</li> <li>• Be able to work unsupervised in a busy environment</li> </ul>	
<b>Personal Integrity</b>	<ul style="list-style-type: none"> <li>• Be honest and reliable</li> <li>• Be trustworthy and respectful</li> <li>• Be personally well presented</li> <li>• Maintain excellent time-keeping and attendance</li> <li>• Be professional at all times</li> </ul>	
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>• To be respectful and considerate to colleagues</li> <li>• To enthusiastically support the Naloxone scheme in pursuit of collective goals</li> <li>• Build and maintain good relationships with all team members</li> </ul>	

**Terms & Conditions (Part 4)**

Terms & Conditions of Employment	
<b>Position</b>	Naloxone Peer Connector Lincolnshire Recovery Service / We Are With You
<b>Location</b>	Lincoln
<b>Hours</b>	37 hours per week You are entitled to a daily-unpaid meal break of 40 minutes
<b>Contract Type</b>	12 months fixed term
<b>Salary</b>	£18,575 per annum
<b>Probation Period</b>	6 months
<b>Holiday Entitlement</b>	Holiday entitlement in any holiday year is 27 days pro rata. This is in addition to Bank Holidays.
<b>Notice</b>	Staff are required to give one month's notice in writing to terminate their employment with the Company
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Two satisfactory professional, written references, one of which must be the last employer</li> <li>• Satisfactory Enhanced DBS Check</li> <li>• Evidence of Right to Work in the UK</li> </ul>

Acceptance	
The above job description is not all encompassing and is subject to regular review	
<b>Signature of Post Holder</b>	I have read and accept the duties and responsibilities outlined in this job description.  Signature: _____  Print Name: _____  Date: _____